



# Board of Directors

## NOMINATION PACKAGE

Nominating Committee Accepting Applications  
through January 21, 2021

Applications by Membership with Petition  
Accepted through March 13, 2021

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Dear Credit Union Member:

Every year the members of Ukrainian Selfreliance Federal Credit Union (UKRFCU) are called upon to elect individuals to serve on the Credit Union's Board of Directors. These elections take place at the Credit Union's Annual Meeting. Working as a Director affords a unique way to serve your credit union and its members. As a volunteer Director, you will be a vital part of major decision-making processes and will derive a great deal of satisfaction observing the results of your efforts.

Members interested in serving as a Director of the Credit Union are asked complete the attached Qualifications and Statement of Willingness to Serve and to provide a brief statement of why they want to be a credit union director. This statement should describe their current involvement with the credit union; what they hope to contribute if elected; and what they hope to accomplish as a Director. Use this statement to show how you would work with the other directors and management team to benefit the membership. This package also includes a description of the duties and responsibilities of credit union Board members. Please review these guidelines to determine that you will be able to meet the demands of this volunteer position.

The credit union's by-laws provide two ways to become a candidate for the Board of Directors.

- I. Candidates for the Board of Directors may be recruited by the Nominating Committee. If you would like to be considered for a Director position by the Nominating Committee please complete, sign and submit the Qualifications Statement and supporting materials to the Nominating Committee no later than **January 21, 2021** to ensure that the Nominating Committee has adequate time to review your Qualification Statement and supporting materials.
- II. Candidates can also be nominated by the membership. You can become a candidate by signing and submitting the Qualifications Statement and the enclosed supporting materials along with a petition signed by at least 95 current members of the Credit Union. Petitions, Qualification Statements and all supporting materials from members nominated by petition must be submitted at least forty (40) days prior to the date of the annual meeting. Since this year's annual meeting is scheduled to take place on **April 22, 2021**, the materials must be received no later than 1:00 PM on **March 13, 2021**.

The Qualification Statement of candidates nominated by petition will be posted and will also be distributed at the annual meeting.

Please drop off your materials at any of our branch offices, or mail to:

Ukrainian Selfreliance Federal Credit Union  
ATTN: Nominating Committee  
221 W. Street Road  
Feasterville, PA 19053

You may fax your signed application to (215) 725-0831.

Any questions concerning the nomination process may be addressed by email to [info@ukrfcu.com](mailto:info@ukrfcu.com).



## QUALIFICATIONS AND STATEMENT OF WILLINGNESS TO SERVE

**Name:**

**Address:**

**Daytime Phone Number:**

**Email address:**

**UKRFCU Membership Account No:**

**Date opened (if known):**

**Current employment and position:**

**Motivation:** *Attach a brief statement of why you wish to serve. Describe your current involvement, what you will contribute and what you hope to accomplish. Tell how you will work with the board and management to benefit the membership.*

**Experience:** *Attach a brief resume of credit union and community involvement, education, work experience and other qualifications pertinent to finance, accounting, economics and governance experience. (Please use 200 words or less.) Follow the attached sample format.*

**Statement of Willingness to Serve:**

**I hereby agree that if elected as a Director of Ukrainian Selfreliance Federal Credit Union I am able and willing to serve.**

- I understand that my account will be reviewed to ascertain that I am a member in good standing of UKRFCU.
- I will uphold the Core Values of UKRFCU. (Included with this package)
- I have not been prohibited by the National Credit Union Administration (NCUA) or any other financial institution regulator from working in any area of the financial industry.
- I certify that I have not been convicted of any criminal offense involving dishonesty or a breach of fiduciary duty.
- I authorize you to order a Consumer Credit Report at such time as you may require.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



## Qualifications - Sample Format

**Name:**

**Statement of Qualifications:** Please limit to a maximum of two hundred (200) words

**Current Employer and Position:**

- Description of Responsibilities

**Credit Union –** Membership and leadership positions if any

**Education -** Undergraduate Degree(s) - name of institution and date  
Graduate Degree(s) - name of institution and date(s)

**Other Professional Qualifications -** licenses, certifications, etc. (e.g. CPA, CFA, CLU)

**Community Activities -** list and describe community activities and leadership positions if any.

## **CANDIDATE EVALUATION**

As a potential candidate for the Board of Directors, we ask that you carefully consider the following issues. Please answer the questions as fully as possible and return them with your application.

**1. Is there any conflict of interest serving on the Board of Directors?**

Examples: Working for a title company used by UKRFCU; affiliated with an investment company used by the Credit Union; etc.

**2. Do you have adequate time available for Credit Union work?**

The Board of Directors meets for at least 4 - 6 hours every month for board meetings. Additional requirements may include participation on various Board committees, the annual strategic planning session, and the annual meeting.

**3. Are you an active member, in good standing, of Ukrainian Selfreliance Federal Credit Union?**

**4. Do you currently serve as a volunteer director or committee member for UKRFCU? If yes, in what capacity do you serve?**

**5. Are you willing to uphold and honor the duties and responsibilities of a credit union Director?**

The UKRFCU Director Position Description is enclosed with this nomination package.



**6. Are you willing to uphold and honor UKRFCU's Core Values?**

The UKRFCU Core Values are enclosed with this nomination package. All UKRFCU staff and volunteers must be committed to upholding these values.

**7. Directors of credit unions are required to be bonded in order to protect the credit union from losses due to dishonesty or theft. Our bonding company will need to evaluate each prospective candidate before issuing a bond. Are you aware of any reasons why a bonding company would refuse to issue a bond for you.**

All UKRFCU Directors are bonded through the CUNA Mutual Insurance Society.

**8. Can you be tactful in discussing controversial matters and can you refrain from discussing confidential matters outside the Boardroom?**

**9. In what languages are you fluent?**

**10. Has the National Credit Union Administration (NCUA) or any other financial institution regulator ever prohibited you from working in any area of the financial industry?**

## Ukrainian Selfreliance Federal Credit Union Core Values

Ukrainian Selfreliance Federal Credit Union seeks to create a friendly working environment staffed with enthusiastic and knowledgeable personnel where our core values will be evident in everything that we do.

### **INTEGRITY**

- ✓ We show Integrity by
  - Being honest and trustworthy
  - Following through on promises
  - Taking ownership of good and bad
  - Accepting responsibility for actions taken
  - Always doing the right thing

### **TRUST**

- ✓ We show Trust by
  - Empowering our employees
  - Being open to new ideas
  - Maintaining confidentiality
  - Sharing energy and creativity
  - Maintaining open lines of communication

### **COMMITMENT**

- ✓ We show Commitment by
  - Exhausting all possibilities to achieve excellence
  - Taking initiative
  - Carrying on under difficult circumstances
  - Making training a priority
  - Working as a team to achieve common goals

### **RESPECT**

- ✓ We show Respect by
  - Treating others as we would like to be treated
  - Appreciating differences & celebrating diversity
  - Demonstrating kindness and thoughtfulness
  - Listening attentively and striving to understand
  - Creating a sense of community

## **Mission Statement**

The Ukrainian Selfreliance Federal Credit Union will provide its members with a full range of quality financial services in a professional and convenient manner while preserving the safety and soundness of our assets.

